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MINUTES OF THE D/BGI STAFF MEETING, 1 MARCH 1968

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PRESENT: [REDACTED] Brammell, [REDACTED]

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1. Cut in Official Foreign Travel

Funds for official foreign travel are being cut by 25% for the remainder of FY 1968 and for FY 1969. Trips planned and budgeted for are subject to further scrutiny, with the possibility of cutback or cancellation. There is a stand-down on all area familiarization until after 1 April, at which time the whole program is to be reviewed by the DDI and DDP to determine whether such trips shall be continued.

2. Participation in Geographic Meetings

OBGI attendance at 3 separate geographic meetings was discussed as follows:

a. ACSM Meetings, 10-15 March, Washington, D. C.

25X1A9a It was determined that OBGI would sponsor no more than 20 people. [REDACTED] was asked to coordinate this with the other divisions and St/A. Other personnel may be granted administrative leave to attend individual presentations, as long as adequate office coverage is maintained.

b. AAG Meetings, August 1968, Washington, D.C.

No determination was made as to the number of people who would be attending. Mr. Brammell asked that OBGI personnel not get involved in arrangements for these meetings to the point where their offices are stripped of necessary coverage.

c. IGU Meetings, [REDACTED]

Our plans call for us to sponsor 3 OBGI people to attend these IGU Meetings. However, if the travel situation remains as tight as it now appears, we will probably not be able to send 3.

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3. Plastic Relief Model of Khe Sanh

Mr. Brannell commended the Cartography Division for the excellent coordinating work with the Naval Reconnaissance Technical Support Center, which resulted in the preparation of a plastic relief model of the Khe Sanh area. This model has been very well received by the DDI and the DCI, and copies have been sent to various CIA and DoD offices.

4. China Map Folio

The Communist China Map Folio has been widely distributed within the Government, and it has been agreed that [REDACTED] will distribute the bulk of the non-Government copies. 25X1C

5. Special Research Staff Papers

Papers put out by the Special Research Staff do not require coordination with the production offices, except in matters affecting national policy.

6. Movement of Personnel

Division Chiefs were asked to give St/A as much lead time as possible on personnel planning to leave the Office, whether it be reassignments, retirements, or applying for vacancies -- in short, any move from the Office.

7. Internal Suggestions Awards Panel

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[REDACTED] reviewed his discussion with the Special Assistant to the Director of NPIC on the method of operation of their internal NPIC Suggestions Awards Panel. It was decided that OBGI would not establish an internal Suggestions Awards Panel, but would continue to support the program and encourage personnel to submit suggestions to the Agency Panel.

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